



**Minutes of the meeting of the
Quinte Conservation Executive Board Meeting**

Date: April 18, 2024, 3:30pm
Location: Joe Eberwein Boardroom (Quinte Conservation)

Members Present: **Bob Norrie** (Town of Greater Napanee), **Carrie West** (Township of Madoc), **Dave Ogden** (Tyendinaga Township), **Don Kuntze** (City of Quinte West), **Don Stewart** (Stirling and Rawdon Township), **James Flieler** (Municipality of Tweed), **Janice Maynard** (County of Prince Edward), **Kirby Thompson** (Addington Highlands Township), **Krysta-Lee Woodcock** (Stone Mills Township), **Lynn Klages** (Township of Central Frontenac), **Mike Kirby** (Centre Hastings Municipality), **Norm Roberts** (Township of South Frontenac), **Paul Carr** (City of Belleville)

Members Absent: **Brent Taylor** (Twp of Tudor and Cashel), **Chris Malette** (City of Belleville), **Jamie Ziemann** (Town of Deseronto), **John Hirsch** (County of Prince Edward), **Kathryn Brown** (City of Belleville), **Mike Stevens** (Marmora and Lake Municipality), **Nathan Townend** (Loyalist Township)

Staff Present: **Brad McNevin** (CAO), **Amy Dickens** (Source Water Protection Coordinator), **Kristina Hamilton** (Corporate Services Assistant), **Paul McCoy** (Planning and Regulations Manager), **Tammy Smith** (Corporate Services Manager), **Taylor Hermiston** (Communications Coordinator)

Also Present: **Barbara Enright- Miller**, **Jack Evans**

1. Chair called the meeting to order at 3:30 pm.

a. Notice Regarding Cell Phones

Cell phones are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

b. Collection of Personal Information for Board Minutes

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

2. **Approval of the Agenda**

MOTION QC-24-038

Moved By: Norm Roberts

Seconded By: Lynn Klages

THAT, the Agenda for April 18, 2024, Executive Board Meeting be approved.

CARRIED

3. **Approval of the Minutes of the Quinte Conservation Executive Board meeting of March 21, 2024.**

MOTION QC-24-039

Moved By: Janice Maynard

Seconded By: James Flieler

THAT, the Minutes from the March 21, 2024, Quinte Conservation Executive Board Meeting be approved.

CARRIED

4. **Business Arising from the Minutes**

N/A

5. **Disclosure of Pecuniary Interests**

N/A

6. Delegations

N/A

7. Monthly Permits Summary (Motion to Receive)

MOTION QC-24-040

Moved By: Mike Kerby

Seconded By: Krysta-Lee Woodcock

THAT, the monthly permits summary for the month of March 2024 be received.

CARRIED

8. Monthly Planning Summary (Motion to Receive)

MOTION QC-24-041

Moved By: Dave Ogden

Seconded By: Bob Norrie

THAT, the monthly planning summary for the month of March 2024 be received.

CARRIED

9. Monthly Source Water Program Update (Motion to Receive)

MOTION QC-24-042

Moved By: Krysta Lee Woodcock

Seconded By: Norm Roberts

THAT, the source water monthly report be received.

CARRIED

Staff clarified the inclusion of the SWP Report. Board member asked about plans and history. Staff clarified that there are 78 Risk management plans. Board member asked about the process and staff clarified. Board member asked what happens when properties change hands, staff clarified that at one time QC asked to have risk management plans registered on property deeds, but this does not occur, and it is left to owners to notify of restricted land uses and risk management plans. It does not always happen that owners check in with our office. Board member asked about the student radio ad competition. Staff answered that the winner has not been announced yet.

10. 2023-2024 WECl Projects (Motion to Receive)

MOTION QC-24-043

Moved By: Don Stewart

Seconded By: Lynn Klages

THAT, the proposed 2023 Capital Dam Projects Review be received.

CARRIED

Staff clarified acronym and program. Board asked about the age of the upper Arden Dam, Staff clarified that although the age is not known, it has previously been refurbished. Staff to research further.

11. QC Forest Carbon Project Update (Motion to Receive)

MOTION QC-24-044

Moved By: Mike Kerby

Seconded By: Janice Maynard

THAT, the Quinte Conservation Forest carbon update be received.

CARRIED

Staff offered some background on the project and agreement with ANEW and offered that the 2020-2021 credit has been received. Board member asked about the funds and where they are being held. Staff clarified that Quinte Conservation Foundation will be the recipient and holder of such funds.

12. QC Forest and Federal 30 by 30 Project Update (Motion to Receive)

MOTION QC-24-045

Moved By: Carrie West

Seconded By: Dave Ogden

THAT, the QC forest and enhancing Canada's protected areas update be received.

CARRIED

Staff offered brief overview of report.

13. Frink Centre Hi-Lo Bridge Replacement (Motion to Approve)

MOTION QC-24-046

Moved By: Norm Roberts

Seconded By: Mike Kerby

THAT, Quinte Conservation enter into a contract with Ducon Contractors and Homes Ltd. for the design of the Hi-Lo Boardwalk with an option to modify contract to include construction.

CARRIED

Staff offered brief explanation of the replacement costs for the bridge. A firm budget is yet to come, and looking for support from Parrot Foundation, application to be submitted. Board member asked about previous work history with Ducon. Staff offered that they are familiar with the company through

the regulations department as a company that follows the regulations. Staff clarified that if the quote is within 15% of initial quote, then we would like the ability to say yes rather than have to come back to the board for another approval.

14. Vehicle Purchase (Motion to Approve)

MOTION QC-24-047

Moved By: Paul Carr

Seconded By: Lynn Klages

THAT, staff be directed to replace the 2008 Ford F-150 in accordance with our Asset Management Plan, with a 2022 Chevrolet Silverado at a list price of \$31, 495 (plus taxes and licensing fees).

CARRIED

Board member asked about budget in the Asset Management Plan and staff clarified that the budget was set at 54,000. Purchase is under the set budget.

15. Changes to Regulations Policy Manual – Verbal Report (Motion to Receive)

MOTION QC-24-048

Moved By: Mike Kerby

Seconded By: Lynn Klages

THAT, Changes to the Quinte Conservation Regulations Policy Manual verbal report be received.

CARRIED

Staff offered verbal report and overview of changes. Update to policies and documentation done. Regulation was changed April 1st. Previous regulation was simple and easy to follow and protected the watershed. New regulation is more complicated and requires using both the regulation and act. There are no changes to the program however it will change the five tests used to make decisions about applications. New regulation omits the conservation of land test as it pertains to the protection of shorelines. Staff offered example of the conservation of land test and how it previously has prevented development within wetlands, and protected lands. The regulated area has changed, from 120M to 30M in some areas. Staff offered example of no longer being able to offer comments for development activities outside of the 30 m area. There is now a list of project types that no longer need a permit, and this presents some areas for concern. Staff offered description of process, a change to 90 days to issue permit, and penalties have increased. Board member asked about next hearing. Staff clarified.

16. Other Business

Staff offered that he, along with the Chair, attended a Conservation Ontario Meeting. The Minister responsible for the Ministry of Natural Resources and Forestry met with 12 CAs to discuss the new regulation and requirements. Shared that there is a willingness to open the lines of communication and some general hopes that it is the beginning of a better relationship moving forward.

17. Date and Time of Next Meeting

The date and time of next meeting is May 16, 2024, or earlier at the call of the chair.

18. Adjournment (Motion to approve)

The meeting was adjourned at 4:10 pm.

MOTION QC-24-049

Moved By: Norm Roberts

Seconded By: Kerby Thompson

THAT, the meeting be adjourned.

A handwritten signature in black ink, appearing to read 'DK', with a horizontal line underneath it.

Don Kuntze , Vice Chair

CARRIED