



Quinte
CONSERVATION

Permits and Regulations



Do I Need a Permit or Approval?

Always check with Quinte Conservation before developing your property or shoreline. Working near water of any kind or hazardous lands without the proper approvals, permits or reviews could result in legal action. If found guilty a person can be required to pay substantial fines, cover the costs of site restoration or be required to fulfill other court ordered remedies.

You may need permits from the Conservation Authority and other government agencies including your local municipality. Approval from one agency does not guarantee approval from another agency. We work closely with all involved to make the permit and approval process seamless.

Sound complicated? It doesn't need to be. Quinte Conservation can advise you of the relevant regulations and laws, guide you through the process and offer helpful technical advice.

What Work May Need a Permit?

You will require a permit if your project is adjacent to hazardous lands. Hazardous lands include areas subject to flooding, erosion, dynamic beaches and unstable soil/bedrock such as Karst. This can include, but is not limited to, watercourses or waterbodies, slopes, escarpments, and wetlands. Before you begin work near water or hazardous lands, contact Quinte Conservation.

Development is considered to be any site grading, construction of any kind, or any alterations to waterways, wetlands or shorelines. Development can include, but is not limited to construction or erection of buildings, bridges, culverts; straightening, deepening, dredging, a watercourse or the creation of ponds; installation of docks; changing the use of a structure; or the creation of a beach, boat launch or boathouse.



Quinte
CONSERVATION
a member of
Conservation Ontario

For more information
www.quinteconservation.ca
(613) 968-3434 or (613) 354-3312

Administration Office
2061 Old Hwy. 2, RR # 2
Belleville, ON
K8N 4Z2

The Permit Process

Most straightforward Conservation Authority permits are processed smoothly. Approvals from other agencies may take some time.

Gather all the relevant information about your proposed project. Our staff can advise you if you need a permit or permits, how to obtain the one(s) you need, how much it will cost and how long it is likely to take. To help you properly, your application package must include detailed property information including the lot, concession, municipality, and the 911 address. You must also submit the appropriate site plans and survey of the lot, along with the applicable fee.

Permit application forms are available at our main office. They are also available by mail, email, on the website, or by fax.

A permit is valid for a period of two years. Permit Renewals are not granted. A Permit Amendment represents any change to the original permit issued.

Flood Line Survey/Wetland Boundary Delineation fees are based upon a minimum fee. This fee may be increased depending upon the scale of the survey. Property Review or Property Site Visits include all written responses to public, legal or realtor inquiries, and requests that require a site inspection.

Proposals that involve additional staff time and resources may warrant additional service fees, such as Technical Review Services, based upon an hourly rate. Equipment rental fees (i.e. GPS Unit) may be additional.

Applications that are placed On Hold or applications that become Inactive will be held for a maximum of 6 months before they are voided. Payment will not be refunded. Applications that are withdrawn will be refunded 50% of the permit application fee. Applications presented to Quinte Conservation's Board of Directors are considered Major Work Applications. Fees will not be refunded for applications that are refused.

What Work May Need Approval?

Examples of development projects that require a permit include, but are not limited to:

- Any shoreline alterations or work along a watercourse or wetland including any in-water work
- Changing the use of a structure
- Development adjacent to a slope/escarpment or on

unstable soils/bedrock

- New construction/reconstruction of any kind, or placing a building or structure of any kind
- Site grading, whether importing fill or removing fill
- New infrastructure and infrastructure maintenance

Minor Work Applications

Some examples of minor projects may include, but are not limited to:

- Decks
- Gazebos
- Wells
- Docks

Standard Work Applications

Some examples of standard projects may include, but are not limited to:

- Construction dwellings, sheds, garages
- Site grading
- Sewage systems
- Boat houses
- Dug ponds
- Some shoreline projects such as rip rap protection
- Infrastructure maintenance projects

Major Work Applications

Some examples of major projects may include, but are not limited to:

- Development in flood plain or wetlands
- Replacing culverts
- Dredging
- New channelization

New Infrastructure Applications

Some examples of new infrastructure projects may include, but are not limited to:

- New bridges, culverts, or utility crossings
- Projects involving an engineering review

Do you need to speak to our staff?

Please make an appointment to avoid wasted time and disappointment.

Phone (613) 968-3434 or (613) 354-3312 ext. 111.

Our technical staff are usually out of the office doing site inspections and are not likely to be available by chance.
