



**Minutes of the meeting of the  
Quinte Conservation Executive Board Meeting**

**Date:** Oct 24, 3:30pm  
**Location:** Joe Eberwein Boardroom (Quinte Conservation)

**Members Present:** **Bob Norrie** (Town of Greater Napanee), **Brent Taylor** (Twp of Tudor and Cashel), **Carrie West** (Township of Madoc), **Chris Malette** (City of Belleville), **Dave Ogden** (Tyendinaga Township), **Don Kuntze** (City of Quinte West), **James Flieler** (Municipality of Tweed), **Jamie Zeiman** (Town of Deseronto), **Janice Maynard** (County of Prince Edward), **John Hirsch** (County of Prince Edward), **John Wise** (Stone Mills Township), **Kathryn Brown** (City of Belleville), **Lynn Klages** (Township of Central Frontenac), **Mike Kirby** (Centre Hastings Municipality), **Mike Stevens** (Marmora and Lake Municipality), **Nathan Townend** (Loyalist Township), **Norm Roberts** (Township of South Frontenac ), **Paul Carr** (City of Belleville )

**Members Absent:** **Bob Norrie** (Town of Greater Napanee), **Don Stewart** (Stirling and Rawdon Township), **Kirby Thompson** (Addington Highlands Township),

**Staff Present:** Brad McNevin (CAO), Amy Dickens (Source Water Protection Coordinator), Christine Phillibert (Water Resources Manager), Curtis Vance (GIS/IT Systems Specialist), Kristina Hamilton (Corporate Services Assistant), Paul McCoy (Planning and Regulations Manager), Tammy Smith (Corporate Services Manager), Taylor Hermiston (Communications Coordinator), Tim Trustham (Conservation Forester)

1. **Call to Order**

The Chair called the meeting to order at 3:32 pm.

a. **Notice Regarding Cell Phones**

Cell phones are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

b. **Collection of Personal Information for Board Minutes**

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

2. **Approval of the Agenda**

**MOTION QC-23-081**

**Moved By:** Jamie Zieman

**Seconded By:** Norm Roberts

THAT, the Agenda for the October 24, 2023, Executive Board Meeting be approved.

**CARRIED**

3. **Declaration of Pecuniary Interests**

N/A

4. **Approval of the Minutes of the Quinte Conservation Executive Board meeting of September 21, 2023.**

**MOTION QC-23-082**

**Moved By:** John Hirsch

**Seconded By:** James Flieler

THAT, the Minutes from the September 21, 2023, Quinte Conservation Executive Board Meeting be approved.

**CARRIED**

5. **Business Arising from the Minutes**

N/A

**6. Announcements**

N/A

**7. Deputations**

N/A

**8. Monthly Permit Summary (Motion to Approve)**

**MOTION QC-23-083**

**Moved By:** Dave Ogden

**Seconded By:** Kathryn Brown

THAT, the monthly permit summary for the month of SEPTEMBER 2023 be approved.

**CARRIED**

**9. Monthly Planning Summary (Motion to Approve)**

**MOTION QC-23-084**

**Moved By:** Kathryn Brown

**Seconded By:** Jamie Zieman

THAT, the monthly planning summary for the month of SEPTEMBER 2023 be approved.

**CARRIED**

**10. Budget Control (Motion to Approve)**

**MOTION QC-23-085**

**Moved By:** James Flieler

**Seconded By:** Mike Kirby

THAT, the Budget Control be approved.

**CARRIED**

**11. Communications Report (Motion to Approve)**

**MOTION QC-23-086**

**Moved By:** Kathryn Brown

**Seconded By:** John Hirsch

THAT, the Communications Report be approved.

**CARRIED**

Introduction of Taylor Hermiston, Communications Coordinator. She indicated that the Communications will be a Quarterly report, moving forward.

**12. Water Erosion Control Infrastructure 2024 Proposed Projects (Motion to Receive)**

**MOTION QC-23-087**

**Moved By:** Jamie Zieman

**Seconded By:** Nathan Townend

THAT, the Water Erosion Control Infrastructure 2024 Proposed Projects report be received:

and FURTHER THAT, Quinte Conservation submit these projects to the WECl program for funding consideration.

**CARRIED**

Staff explained report and directed questions to Christine Phillibert

Board member asked about funding notification, staff explained that it will not affect the Budget and is accounted for.

Board inquired about the safety review and staff clarified.

Board inquired about funding contingency; staff clarified.

**13. 2024 - 2026 Proposed Natural Hazard Mapping Projects (Motion to Receive)**

**MOTION QC-23-088**

**Moved By:** Dave Ogden

**Seconded By:** Don Kuntze

THAT, the 2024-2026 Proposed Natural Hazard Mapping projects report be received; and FURTHER THAT, Quinte Conservation engage our municipal partners on these projects and submit them to the Flood Hazard Identification and Mapping program for funding consideration.

**CARRIED**

Staff offered verbal report on timing and duration. Amended guidance update 5-10 year for moderate to high development, 15 years for low development. Created a list of priority projects.

Board asked how it affects the 2024 Budget. Staff offered that projects could start as early as April 2024 and clarified would not affect the budget.

**14. Macaulay Mountain Conservation Area and Air Cadet Lease (Motion to Approve)**

**MOTION QC-23-089**

**Moved By:** Kathryn Brown

**Seconded By:** Paul Carr

THAT, staff be directed to inform the Picton Air Cadets that the Authority will not be renewing the current lease agreement for the Macaulay Mountain former office and workshop buildings which is set to expire on December 31, 2023; and

FURTHER THAT, staff be granted permission to proceed with the tendering process for the demolition and cleanup of the office and workshop buildings, the necessary funds for this cleanup operation have been allocated in the approved Capital Asset Management Plan

**CARRIED**

Board member stated that 2 months was not a long time to search for alternate space and asked about giving them 1 more year.

Staff clarified that the group has an outstanding invoice from 2023. Anticipates them paying and sees no financial risk.

Staff commented that demo is not scheduled until 2025, however does not want to be in the business of leasing of buildings, and building has safety concerns. Sees it as a health issue as there is extensive mold present.

Board member feels that there will be negative public reaction to the eviction and what will QC do to mitigate negative press.

Staff indicated the Communications need to be made, to make clear of the direction for Macauley Mountain being a destination space as location is currently not appealing.

Board member stated that the health issue is a liability and is very unsafe. Asked how aware the group of the health concerns of the building is.

Staff indicated that there is not a lot of communication with group. Offered that although the non-renewal will be a surprise to the group, the current state of the building is known.

Staff member spoke of a different group in a similar situation that was offered a secondary lease for the purpose of removing buildings and relocation of group and offered that the same could be introduced in this instance.

Staff clarified that the lease agreement will not be renewed due to future plans for the space and will work with the group to ensure a smooth transition.

Board asked about the cost of renovation vs demolition.

Staff clarified the liability of the building but has not done an assessment for a renovation and identified that there is \$40,000 in the Capital Asset Management Plan for the demolition.

Board member asked about new provincial rules and how it pertains to leasing and CA's guidelines. Staff clarified that there are not any rules, but we are not in the rental business.

Board member asked about a monthly lease, staff clarified that the group will not be kicked out right away and will be allowed a sufficient transition period.

Board member offered opinion on the building and the health issues and feels that QC is correct in the direction to demolish the buildings. Offered an opinion that children in the presence of mold is concerning and the health risks should be part of the focus for getting the building removed.

Further discussion occurred regarding other options for the group within the municipality.

**15. 2024 Fee Policy and Schedules (Motion to Approve)**

**MOTION QC-23-090**

**Moved By:** Nathan Townend

**Seconded By:** Dave Ogden

THAT, staff proceed with the required 30-day public and municipal consultation on the proposed updates to the 2024 Fee Policy and Schedules be approved.

**CARRIED**

Staff explained the update and the process as a yearly event.

Board member commented on the sending back to council yearly and disagrees that it should be done.

Board member asked if this is something that must be done yearly, staff clarified that yes it does, that is the legislation.

Board member asked about increase percentage of 3.1 %, staff clarified the change.

**16. 2024 Proposed Budget (Motion to Receive)**

**MOTION QC-23-091**

**Moved By:** Mike Kirby

**Seconded By:** John Hirsch

THAT, the proposed 2024 budget presented with this staff report, be received; AND

FURTHER THAT, staff be directed to circulate the proposed 2024 budget to our 18 member municipalities for the required 30-day review period.

**CARRIED**

Board member asked about income, specifically the provincial funding of approximately 166K and that it is the same anticipated as last year? Is this correct? Staff clarified yes and has not changed for some time.

Board member asked if inflation will be a factor with the government at some point regarding funding? Staff answered, not likely anticipated to receive a cost-of-living increase from the province. No indication from the province that we will get more funding moving forward.

Staff clarified that the amounts repeat year after year and are a trend with the government.

Board member asked about Operating cost increase at Second Depot.

Staff clarified the additional cost associated with the operations at Depot Campground. The interior fees / reservation income will change and increase as the reservation requirements will be updated to reflect new shorter stay availability. The ability to reserve a shorter stay will result in more revenue. This is also a more realistic staffing cost of the campground.

Board member commented about mirroring the library board for funding.

Staff comment about funding from government for CA's, the responsibility primarily falls on the municipalities.

#### **17. Other Business**

##### **a) ERO PROPOSALS -MECP TO EXPAND PERMIT-BYRULE REPORT (Motion to Receive)**

**MOTION QC-23-092**

**Moved By:** Kathryn Brown

**Seconded By:** James Flieler

THAT, the Quinte Conservation Board receive this report as information.

**CARRIED**

Verbal report from staff member. QC has concerns with stormwater and contaminates.

Board member commented about provincial order to fix this, but they offered little guidance on how to fix the problem, does not make sense.

Staff offered the use of her wording according to your own municipality and offered further direction on template for comment, deadline is Oct 30.

Board member asked if we could sign letter on behalf of all municipalities within QC or individual? No time for individual municipalities comments. Board member suggested offering our objections as a whole Board. Pressure should pick up media attention if we push.

Board members offered further comments and dislike of government direction.

b) **SECTION 36 – AMENDMENT UPDATE (Motion to Receive)**

**MOTION QC-23-093**

**Moved By: Mike Kirby**

**Seconded By James Flieler**

THAT, the Quinte Conservation Board receive this report as information, to be brought forward for approval at the next Source Protection Authority meeting.

**CARRIED**

Staff hoping for extension. Waiting for ministry for comment from pre-consultation. Dec 15 deadline.

Board member asked about process of approval and submission. Staff Clarified.

**18. Reports and Updates from the Board of Directors**

N/A

**19. Date and time of next meeting**

The date and time of the next meeting and Christmas Social is **December 21, 2023** at 3:30pm or earlier at the call of the chair.

**20. Adjournment (Motion to Approve)**

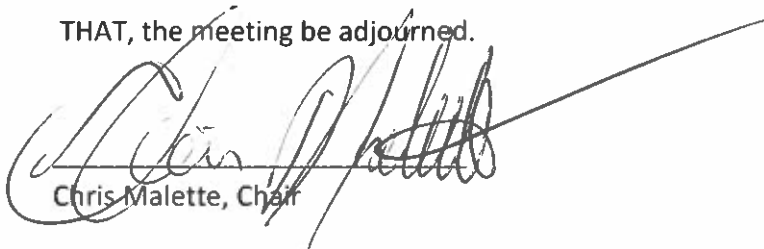
The meeting was adjourned at 4:34 pm.

**MOTION QC-23-094**

**Moved By: James Flieler**

**Seconded By: John Hirsch**

THAT, the meeting be adjourned.



Chris Malette, Chair

**CARRIED**