



**Minutes of the meeting of the
Quinte Conservation Executive Board Meeting**

Date: Dec 15, 2022, 3:30pm
Location: Hybrid

Members Present: **Chris Malette** (City of Belleville), **Dave Ogden** (Tyendinaga Township), **Don Kuntze** (City of Quinte West), **Don Stewart** (Stirling and Rawdon Township), **James Flieler** (Municipality of Tweed), **Janice Maynard** (County of Prince Edward), **John Hirsch** (County of Prince Edward) **John Wise** (Stone Mills Township), **Kate MacNaughton** (County of Prince Edward), **Kirby Thompson** (Addington Highlands Township), **Les Stanfield** (County of Prince Edward), **Lynn Klages** (Township of Central Frontenac), **Mike Stevens** (Marmora and Lake Municipality), **Norm Roberts** (Township of South Frontenac), **Paul Carr** (City of Belleville), **Sean Kelly** (City of Belleville), **Steven Everhardus** (Town of Deseronto), **Tom Livingston** (County of Prince Edward)

Members Absent: **Carrie West** (Township of Madoc), **Dale Grant** (Stirling and Rawdon Township), **Ellen Johnson** (Town of Greater Napanee), **Mike Kirby** (Centre Hastings Municipality), **Ray Hobson** (County of Prince Edward), **Ronald Carroll** (Tudor and Cashel Townships)

Staff Present: **Brad McNevin** (CAO), **Amy Dickens** (Source Water Protection Coordinator), **Christine Campbell** (Environmental Monitoring Lead), **Christine Phillibert** (Water Resources Manager), **Curtis Vance** (GIS/IT Systems Supervisor), **Dave Eastcott** (Water Resources Technician), **Kristina Hamilton** (Corporate Services Assistant), **Mary Gunning** (Aquatic Science Coordinator), **Maya Navrot** (Outreach and Stewardship Coordinator), **Rhena Brett** (Planning and Regulations Administrator), **Sharlene Richardson** (Regulations Officer) **Tammy Smith** (Corporate Services Manager)

Also Present:

1. Call to Order

The Chair called the meeting to order at 3:37 pm.

a. **Please be advised that this meeting is being livestreamed as per board direction.**

b. **Notice Regarding Cell Phones and Pagers**

Cell phones and pagers are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

c. **Collection of Personal Information for Board Minutes**

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

2. Approval of the Agenda

MOTION QC-22-103

Moved By: Chris Mallette

Seconded By: Norm Roberts

THAT, the Agenda for the Dec 15, 2022, Executive Board Meeting be approved.

CARRIED

3. Approval of the Minutes of the Quinte Conservation Executive Board meeting of October 20, 2022.

MOTION QC-22-104

Moved By: Chris Mallette

Seconded By: Tom Livingston

THAT, the Minutes from the November 24, 2022, Quinte Conservation Executive Board Meeting be approved.

CARRIED

4. Business Arising from the Minutes

N/A

5. Action Items of the previous Quinte Conservation Executive Board Meeting

N/A

6. Disclosure of Pecuniary Interests

N/A

7. Review and Approval of the Section 28 Regulations and Permits (Motion to Approve)

MOTION QC-22-105

Moved By: John Wise

Seconded By: Tom Livingston

THAT, the Review and Approval of the Section 28 Regulations and Permits be approved.

CARRIED

Board Member asked how this is going to look in 2023. Staff answered hopefully the same, but it could look different depending on how Bill 23 is rolled out, finalized, and regulated.

8. Plan Review Summary (Motion to Approve)

MOTION QC-22-106

Moved By: Norm Roberts

Seconded By: Dave Ogden

THAT, the Plan Review Summary be approved.

CARRIED

9. Budget Control (Motion to Approve)

MOTION QC-22-107

Moved By: Stephen Everhardus

Seconded By: John Wise

THAT, the Budget Control be approved, AND

FURTHER THAT, the balance of the stormwater management held within Watershed Science and Reporting be moved to the New Building account for use in stormwater design and improvements as part of the project, be approved.

CARRIED

10. 2022 Stewardship and Education Report (Motion to Receive)

MOTION QC-22-108

Moved By: Chris Mallette

Seconded By: Les Stanfield

THAT, the Outreach and Stewardship Annual Report be received.

CARRIED

Board member asked about school programs. Staff clarified. Board member said that they were impressed and commended staff and QC for education programs. Board member asked about reaching out to other members of municipalities on the education efforts of staff with relation to school programs. Board members offered other avenues to advertise the education programs we offer at QC.

11. Conservation Lands Committee Report (Motion to Approve)

MOTION QC-22-109

Moved By: Stephen Everhardus

Seconded By: Chris Mallette

THAT, the Conservation Lands Committee report be received.

CARRIED

Board member commended the committee.

12. Proposed Property Donation (Motion to Approve)

MOTION QC-22-110

Moved By: Norm Roberts

Seconded By: Dave Ogden

THAT, the staff be directed to send a letter confirming that the Authority is interested in receiving the donated vacant property and to generate a charitable tax donation receipt for the value of \$17, 700.

CARRIED

13. 2022 Violations Summary Report (Motion to Receive)

MOTION QC-22-111

Moved By: John Hirsch

Seconded By: Sean Kelly

THAT, the 2022 - Violation Summary report be received.

CARRIED

Board member asked for clarification about violation regulations as it pertains to Bill 23. Staff said that it is business as usual until Province offers guidance.

14. QC Watershed Regulations Policy Manual Update (Motion to Approve)

MOTION QC-22-112

Moved By: John Wise

Seconded By: Paul Carr

THAT, the updates to the Watershed Regulations (O.Reg. 319/09) Policy Manual be approved.

CARRIED

Discussion on compensation followed. Staff to offer update

Board member asked if 30M is the setback recommended. Staff responded that yes, that is the recommendation however there are some exceptions to the rule on an individual basis.

15. QC Fee Policy and Schedules (Motion to Approve)

MOTION QC-22-113

Moved By: Stephen Everhardus

Seconded By: Don Kuntze

THAT, the Quinte Conservation Fee Policy and 2023 Fee Schedules, be approved

Please note the following additions to the fee schedules:

Small Hydrog study review – currently \$ 750.00 proposed increase to \$ 810.00

Large Hydrog study review – currently \$ 1500.00 proposed increase to \$ 1620.00

CARRIED

Staff clarified additions. Board member asked about the Little Bluff fee hike. Other Board member feels our fees are still too low. Other Board member asked about the potential for fee raises for other CA to match Little Bluff Fee. Staff answered that due to the fact that gates have just been installed, no those fees will not be raised at this time but will be investigated when there is significant data. Board member disagrees with and is offended with the difference in fees from CA to CA. Staff argued that the fee increases were introduced to all board members quite some time ago, with no discussion or argument brought forth on the item since that time.

16. QC 2023 Budget (Motion to Approve)

MOTION QC-22-114

Moved By: Chris Mallette

Seconded By: Stephen Everhardus

THAT, the 2023 budget presented with this staff report showing a 4% Cost of Living Allowance resulting in a \$114,372 increase to our municipal levy, \$25,000 reserve build, and two special levy investments, be approved by weighted vote.

CARRIED

Board member expressed reservations about voting when all the 2023 board has not yet been appointed. Suggests that municipality change overs need to be recognized in timing in the future.

Board member asked for clarification on increase. Staff clarified.

Board member commended and expressed support for QC and voted yes on the budget.

17. Other Business

Recognition of former board members at Feb AGM.

Board member commended CAO and QC for doing a great job.

18. Date and Time of Next Meeting

The date and time of the next meeting is February 16 ,2023 at 3:30pm or earlier at the call of the chair.

Please note that we are planning a Board Member Orientation for January 26th prior to our February AGM provided that all appointments have been made by our partnering municipalities.

19. Adjournment

The meeting was adjourned at 5:07 pm.

MOTION QC-22-115

Moved By: Norm Roberts

Seconded By: Janice Maynard

THAT, the meeting be adjourned.



James Flieler, Chair

CARRIED

