



**Minutes of the meeting of the
Quinte Conservation Executive Board Meeting**

Date: February 17, 2022, 3:30pm
Location: ZOOM

Members Present: **Carrie West** (Township of Madoc), **Chris Malette** (City of Belleville), **Dale Grant** (Stirling and Rawdon Township), **Don Kuntze** (City of Quinte West), **Ellen Johnson** (Town of Greater Napanee), **Heather Lang** (Tyendinaga Township), **Henry Hogg** (Addington Highlands Township), **Janice Maynard** (County of Prince Edward), **John Hirsch** (County of Prince Edward), **John Wise** (Stone Mills Township), **Kate MacNaughton** (County of Prince Edward), **Les Stanfield** (County of Prince Edward), **Mike Stevens** (Marmora and Lake Municipality), **Nicki Gowdy** (Township of Central Frontenac), **Norm Roberts** (Township of South Frontenac), **Paul Carr** (City of Belleville), **Ronald Carroll** (Tudor and Cashel Townships), **Sean Kelly** (City of Belleville), **Tom Livingston** (County of Prince Edward)

Members Absent: **James Flieler** (Municipality of Tweed), **Jim Dunlop** (County of Prince Edward), **Mike Kirby** (Centre Hastings Municipality), **Ray Hobson** (County of Prince Edward), **Steven Everhardus** (Town of Deseronto)

Also Present: **Brad McNevin** (CAO), **Catherine Sinclair** (Regulations Officer), **Kate Tapp** (Finance Coordinator), **Kirsten Geisler** (Communications Specialist), **Mark Boone** (Hydrogeologist), **Maya Navrot** (Outreach and Stewardship Coordinator), **Paul McCoy** (Planning and Regulations Manager), **Sam Reid** (Corporate Services Assistant), **Tammy Smith** (Corporate Services Manager)

1. Call to Order

The Chair called the meeting to order at 3:33 pm.

a. Notice Regarding Cell Phones and Pagers

Cell phones and pagers are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

b. Collection of Personal Information for Board Minutes

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

2. Approval of the Agenda

There was no discussion.

MOTION QC-22-019

Moved By: Heather Lang (Tyendinaga Township)

Seconded By: John Wise (Stone Mills Township)

THAT, the Agenda for the February 17, 2022 Executive Board Meeting be approved.

CARRIED

3. Approval of the Minutes of the Quinte Conservation Executive Board meeting of January 20, 2022

Board Member noted a change on Page 7.

MOTION QC-22-020

Moved By: Don Kuntze (City of Quinte West)

Seconded By: Mike Stevens (Municipality of Marmora and Lake)

THAT, the Minutes as amended from the January 20, 2022 Quinte Conservation Executive Board Meeting be approved.

CARRIED

4. Business Arising from the Minutes

5. Action Items of the previous Quinte Conservation Executive Board Meeting

6. Disclosure of Pecuniary Interests

7. Delegations

8. Review and Approval of the Section 28 Regulations and Permits (Motion to Approve)

Board Member asked if staff could indicate what action was taken from the permit, specifically if it was approved or if the design was modified from the initial submission before approval.

Staff stated that any of the files listed in the summary are permits that have been approved and that follow Quinte Conservation's policy manual. Staff added that if too much detail is provided it is a lot of extra work for staff to generate the report.

Staff stated that the digital filing system that Quinte Conservation uses autogenerates most of the report and the rest is done by staff and can be very tedious and time consuming.

MOTION QC-22-021

Moved By: Henry Hogg (Addington Highlands Township)

Seconded By: John Wise (Stone Mills Township)

THAT, the Review and Approval of the Section 28 Regulations and Permits be approved.

CARRIED

9. Plan Review Summary (Motion to Approve)

There was no discussion.

MOTION QC-22-022

Moved By: John Hirsch (County of Prince Edward)

Seconded By: Carrie West (Township of Madoc)

THAT, the Plan Review Summary be approved.

CARRIED

10. Year-End Regulations & Planning Statistics for 2021 (Motion to Receive)

Board member asked why legal inquiries increased.

Staff answered that this refers to the fee Quinte Conservation charges to provide a legal clearance letter on a property that is being sold not Quinte Conservation's own legal inquiries with their lawyer.

MOTION QC-22-023

Moved By: Dale Grant (Stirling-Rawdon Township)

Seconded By: Chris Malette (City of Belleville)

THAT, the Year-End Regulations & Planning report be received.

CARRIED

11. Budget Control (Motion to Approve)

Board Member asked why Watershed Science & Reporting is only at 47% of Total Budget Spent.

Staff answered that this refers to Other Programs and depending on when the program ends it could have a different timeline then the timeline that is reported for Quinte Conservation's year end.

MOTION QC-22-024

Moved By: Paul Carr (City of Belleville)

Seconded By: Nicki Gowdy (Township of Central Frontenac)

THAT, the Budget Control be approved.

CARRIED

12. Hydro Report (Motion to Receive)

There was no discussion.

MOTION QC-22-025

Moved By: Heather Lang

Seconded By: John Wise

THAT, the Hydro Report be received.

CARRIED

13. Media Releases and Communications Report (Motion to Receive)

Board Member asked if the formatting could be changed for this report to have it compared to previous month or previous year.

Staff answered it is hard to compare from month to month in communications because depending on what is going on some months are busier than others. Staff added this report is not meant to track statistic but to give perspective on how widespread Quinte Conservation is.

MOTION QC-22-026

Moved By: Nicki Gowdy

Seconded By: Don Kuntze

THAT, the Media Releases and Communications Report be received.

CARRIED

14. Equestrian Use and QCA Properties (Motion to Approve)

Board Member asked what the financial implications are if a new trail system is established for horseback riding. Board Member added that the parking lot would have to be big enough for multiple truck and trailers.

Staff answered the financial implications have not been determined and staff only have preliminary ideas for a new trail system for horseback riding at the Downey Rapids block.

Board Member asked how many complaints staff are getting about horseback riding at Vanderwater Conservation Area.

Staff answered that there is not exact number of complaints, but it is something that can be tracked moving forward.

Board Member stated that if the complaints are not major it is not worth investing in a new trial system for horseback riding.

Board Member asked what the liability is with having horses on the property.

Staff stated that Quinte Conservation just invested in upgrading the trails and the horses have been ruining them.

Board Member asked if signage could help limited the horses on the new gravel trail.

Board Member stated that it may be best to create a new trail system designated for horseback riding.

Board Member stated that more analysis is needed before deciding.

Board Member stated that this topic should be discussed at the next Lands Committee meeting and a recommendation should come back to the Executive Board.

Staff agreed.

MOTION QC-22-027

Moved By: John Wise (Stone Mills Township)

Seconded By: Chris Malette (City of Belleville)

THAT, the horseback riding issue at Vanderwater Conservation Area be discussed at the next Lands Committee meeting and a recommendation be brought back to the Executive Board.

CARRIED

15. Spring Freshet Outlook Report (Motion to Receive)

There was no discussion.

MOTION QC-22-028

Moved By: John Hirsch (County of Prince Edward)

Seconded By: Tom Livingston (County of Prince Edward)

THAT, the Executive Board received the report as information; AND THAT, staff will continue to monitor conditions and report back mid-March.

CARRIED

16. Watershed Regulations (O.REG. 319/09) Policy Manual Update (Motion to Approve)

Board Members asked questions regarding definitions, grammar, and policy.

Staff made amendments as required.

Board Member asked for staff to do a report on municipal setbacks compared to Quinte Conservation setbacks.

Staff agreed.

Board Member asked for staff to do a report on Section 4.6.1 regarding reconstruction of non-habitable space.

Staff agreed.

MOTION QC-22-029

Moved By: Kate MacNaughton (County of Prince Edward)

Seconded By: John Wise (Stone Mills Township)

THAT, the Quinte Conservation Executive Board approve the proposed amendments to the Watershed Regulations (O.Reg. 319/09) Policy Manual (March 2019),

AND THAT, staff be directed to update the manual accordingly.

FURTHER THAT, staff review Section 4.6.1 in the policy manual and consider alternatives to the existing/proposed restrictions.

CARRIED

17. Programs and Services Inventory (Motion to Approve)

There was no discussion.

MOTION QC-22-030

Moved By: John Hirsch (County of Prince Edward)

Seconded By: John Wise (Stone Mills Township)

THAT, the Quinte Conservation Executive Board approve the “Quinte Conservation Authority Programs and Services List”; AND

FURTHER THAT, the Quinte Conservation Executive Board approve staff to distribute the Programs and Services list to our member municipalities and the Ministry of Environment, Conservation and Parks prior to February 28, 2022.

CARRIED

18. Phase 2 Regulatory and Policy Proposal Consultation Guide (Motion to Approve)

There was no discussion.

MOTION QC-22-031

Moved By: Heather Lang (Tyendinaga Township)

Seconded By: Sean Kelly (City of Belleville)

THAT, the staff report on the Phase 2 Regulatory and Policy Proposal Consultation Guide be accepted as information.

CARRIED

19. Staff Recognition

Perry Holland – 5 years

Kirsten Geisler – 5 years

Sharlene Richardson – 5 years

Jesse Platt – 10 years

Dave Eastcott – 10 years

Tom Sweet – 10 years

Maya Navrot – 15 years

Paul McCoy – 35 years

20. Other Business

21. Adjournment

The meeting was adjourned at 5:01 pm.

MOTION QC-22-032

Moved By: Kate MacNaughton (County of Prince Edward)

Seconded By: John Wise (Stone Mills Township)

THAT, the meeting be adjourned.



James Flieler, Chair

CARRIED