



**Minutes of the meeting of the
Quinte Conservation Executive Board Meeting**

Date: October 21, 2021, 3:30pm
Location: ZOOM

Members Present: **Carrie West** (Township of Madoc), **Chris Malette** (City of Belleville), **Dale Grant** (Stirling and Rawdon Township), **Don Kuntze** (City of Quinte West), **Ellen Johnson** (Town of Greater Napanee), **Heather Lang** (Tyendinaga Township), **Henry Hogg** (Addington Highlands Township), **James Flieler** (Municipality of Tweed), **Janice Maynard** (County of Prince Edward), **John Hirsch** (County of Prince Edward), **John Wise** (Stone Mills Township), **Kate MacNaughton** (County of Prince Edward), **Les Stanfield** (County of Prince Edward), **Mike Stevens** (Marmora and Lake Municipality), **Nicki Gowdy** (Township of Central Frontenac), **Paul Carr** (City of Belleville), **Ray Hobson** (County of Prince Edward), **Sean Kelly** (City of Belleville), **Steven Everhardus** (Town of Deseronto), **Tom Livingston** (County of Prince Edward)

Members Absent: **Jim Dunlop** (County of Prince Edward), **Mike Kerby** (Centre Hastings Municipality), **Norm Roberts** (Township of South Frontenac), **Ronald Carroll** (Tudor and Cashel Townships)

Also Present: **Amy Dickens** (Source Water Protection Coordinator), **Brad McNevin** (CAO), **Kirsten Geisler** (Communications Specialist)- left at 4:30pm, **Lindsay Nash** (Environmental and Regulations Technician), **Paul McCoy** (Planning and Regulations Manager), **Sam Reid** (Corporate Services Assistant), **Sharlene Richardson** (Regulations Officer), **Tammy Smith** (Corporate Services Manager)

1. **Call to Order**

The Chair called the meeting to order at 3:46 pm.

a. **Notice Regarding Cell Phones and Pagers**

Cell phones and pagers are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

b. **Collection of Personal Information for Board Minutes**

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

2. **Approval of the Agenda**

There was no discussion.

MOTION QC-21-095

Moved By: Ellen Johnson (Town of Greater Napanee)

Seconded By: Dale Grant (Stirling and Rawdon Township)

THAT, the Agenda for the October 21, 2021 Executive Board Meeting be approved.

CARRIED

3. **Approval of the Minutes of the Quinte Conservation Executive Board meeting of September 16, 2021**

Board Members asked if there were any further updates about the Napanee River Buoys Maintenance Agreement.

Staff answered that Quinte Conservation has a meeting scheduled with the new Chief Administrative Officer of the Town of Greater Napanee on Monday.

MOTION QC-21-096

Moved By: Henry Hogg (Addington Highlands Township)

Seconded By: Don Kuntze (City of Quinte West)

THAT, the Minutes from the September 16, 2021 Quinte Conservation Executive Board Meeting be approved.

CARRIED

4. **Business Arising from the Minutes**

5. **Action Items of the previous Quinte Conservation Executive Board Meeting**

6. **Disclosure of Pecuniary Interests**

7. **Delegations**

8. **Review and Approval of the Section 28 Regulations and Permits (Motion to Approve)**

There was no discussion.

MOTION QC-21-097

Moved By: Tom Livingston (County of Prince Edward)

Seconded By: Heather Lang (Tyendinaga Township)

THAT, the Review and Approval of the Section 28 Regulations and Permits be approved.

CARRIED

9. **Plan Review Summary (Motion to Approve)**

There was no discussion.

MOTION QC-21-098

Moved By: John Wise (Stone Mills Township)

Seconded By: John Hirsch (County of Prince Edward)

THAT, the Plan Review Summary be approved.

CARRIED

10. Budget Control (Motion to Approve)

Board Member stated there are several WECI funded projects that are low percentage of budget spent under the line item "Water Control Structures". Board Member asked if these must be fully spent by the end of 2021.

Staff answered those items are on a fiscal year of April to March rather than January to December. The WECI funded projects that are low percentage of budget spent are not completed until March 2022.

Board Member asked if the line item "Ackerman Property Project" also follows a different fiscal year.

Staff answered that there is \$20,000 that will be used over time for the maintenance and monitoring for the Ackerman Property Project and only about \$1000.00 is spent per year.

Board Member asked why the revenue for other programs shows as a negative dollar amount.

Staff answered that in accounting there are credits and debits, the negative dollar amounts are the credits. Staff added that the stewardship program will be completely spent by end of 2021.

MOTION QC-21-099

Moved By: John Hirsch (County of Prince Edward)

Seconded By: Chris Malette (City of Belleville)

THAT, the Budget Control be approved.

CARRIED

11. Media Releases and Communications Report (Motion to Receive)

There was no discussion.

MOTION QC-21-100

Moved By: Don Kuntze (City of Quinte West)

Seconded By: Ellen Johnson (Town of Greater Napanee)

THAT, the Media Releases and Communications Report be received.

CARRIED

12. Quinte Conservation Strategic Plan- Strengthening Our Natural Ecosystems: A Continuing Journey (Motion to Receive)

Pickard and Laws presented to the Quinte Conservation Executive Board regarding the 2021-2030 Quinte Conservation Strategic Plan.

Board Member said they participated in the breakout sessions and found it very interesting and thanked the staff, the consultant, and participants for their hard work.

Board Member asked if the Strategic Plan was sent out to board members.

Staff answered that the finished version is ready to be sent out and distributed.

Board member asked staff to send out finished version of Strategic Plan.

Staff answered that the Strategic Plan will be circulated to the Executive Board before the next Executive Board meeting.

Discussion followed.

MOTION QC-21-101

Moved By: Don Kuntze (City of Quinte West)

Seconded By: Sean Kelly (City of Belleville)

THAT, Quinte Conservation Executive Board receive the presentation by Pickard and Laws for the Quinte Conservation Strategic Plan for 2021-2030.

CARRIED

13. Amendments to the Section 28 Hearing Guidelines (Motion to Approve)

There was no discussion.

MOTION QC-21-102

Moved By: Steven Everhardus (Town of Deseronto)

Seconded By: Heather Lang (Tyendinaga Township)

THAT, the Quinte Conservation Executive Board approve the Interim Hearing Guidelines updated to incorporate Hearings under Section 28.0.1(7) of the Conservation Authorities Act and instruct staff to use them accordingly.

CARRIED

14. Amendments to the Quinte Conservation Administrative By-Law (Motion to Approve)

Board Member asked what the current breakdown is for municipal elected officials on the Quinte Conservation Executive Board.

Staff answered that all municipalities except for three members from Prince Edward County and one member from Stirling-Rawdon Township are elected officials.

Discussion followed.

Board Member stated that the requirements for an advisory committee were eliminated.

Staff said the Ministry of Environment, Conservation and Parks did retract that statement. Staff added this would be talked about later in the agenda.

MOTION QC-21-103

Moved By: Steven Everhardus (Town of Deseronto)

Seconded By: John Wise (Stone Mills Township)

THAT, the Quinte Conservation Executive Board approve the amendments to the "Quinte Conservation Administrative By-Law".

CARRIED

15. McLeod Dam Stability Results & Asset Management Plan (Motion to Approve)

Board Member asked why Quinte Conservation is taking the word of D.M Wills over the previous company that assessed the dam.

Staff answered that D.M Wills accepted the 2006 stability analysis which contradicted the original dam safety review.

MOTION QC-21-104

Moved By: Paul Carr (City of Belleville)

Seconded By: Chris Malette (City of Belleville)

THAT, the Quinte Conservation Executive Board approve the removal of the rehabilitation of the retaining walls at McLeod Dam from the Capital Asset Management Plan and the revised costs be shared with the City of Belleville.

CARRIED

16. Revised City of Belleville Capital Maintenance Plan (Motion to Approve)

There was no discussion.

MOTION QC-21-105

Moved By: Paul Carr (City of Belleville)

Seconded By: Sean Kelly (City of Belleville)

THAT, the Quinte Conservation Executive Board approve revised City of Belleville Capital Maintenance Plan.

CARRIED

17. Depot Lakes Campground Operational Changes (Motion to Receive)

There was no discussion.

MOTION QC-21-106

Moved B: John Wise (Stone Mills Township)

Seconded By: Nicki Gowdy (Township of South Frontenac)

THAT, the Quinte Conservation Executive Board receive the Depot Lakes Campground Operational Changes report.

CARRIED

18. CAO Report- Conservation Authority Act Changes and New Regulations (Motion to Receive)

Staff did presentation.

Board Member asked how much mandatory programs and non-mandatory programs would change Quinte Conservation's relationships with the member municipalities.

Staff answered that most of our programs and services will fall under mandatory programs and therefore the relationship would not change.

MOTION QC-21-107

Moved By: John Wise (Stone Mills Township)

Seconded By: Paul Carr (City of Belleville)

THAT, the Quinte Conservation Executive Board receive the CAO Report regarding Conservation Authority Act Changes and New Regulations.

CARRIED

19. Preliminary Budget Outlook (Motion to Approve)

Board Member asked if the amounts that are zero in the budget is because there is no dollar amount yet.

Staff answered that this means there is no revenue on that line item.

MOTION QC-21-108

Moved By: John Hirsch (County of Prince Edward)

Seconded By: Heather Lang (Tyendinaga Township)

THAT, the proposed 2022 budget presented with this staff report showing a \$69,461 increase to our operating budget, \$25,000 reserve build, and special levy investments be received;

AND FURTHER THAT, staff be directed to circulate the preliminary budget to our municipal partners for the required 30 day period.

CARRIED

20. In Camera Session

MOTION QC-21-109

Moved By: John Wise (Stone Mills Township)

Seconded By: Tom Livingston (County of Prince Edward)

THAT, the Quinte Conservation Executive Board Meeting be moved to In Camera.

CARRIED

MOTION QC-21-110

Moved By: Heather Lang (Tyendinaga Township)

Seconded By: Carrie West (Township of Madoc)

THAT, the Quinte Conservation Executive Board Meeting be moved out of In Camera.

CARRIED

MOTION QC-21-111

Moved By: Chris Malette (City of Belleville)

Seconded By: Tom Livingston (County of Prince Edward)

THAT, the Quinte Conservation Executive Board approve the decisions made In Camera.

CARRIED

21. Other Business

22. Adjournment

The meeting was adjourned at 5:45 pm.

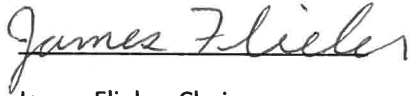
MOTION QC-21-112

Moved By: Kate MacNaughton (County of Prince Edward)

Seconded By: Nicki Gowdy (Township of Central Frontenac)

CARRIED

THAT, the meeting be adjourned.



James Flieler, Chair