



Quinte CONSERVATION

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Minutes of the meeting of the Quinte Conservation Executive Committee held on **June 16, 2016 at 3:30 pm** in the Joe Eberwein Room.

Members Present: Henry Hogg, Addington Highlands Township; Mike Kerby, Centre Hastings Municipality; Jackie Denyes, City of Belleville; Paul Carr, City of Belleville; Mitch Panciuk, City of Belleville; Allan DeWitt, City of Quinte West; James Flieler, Municipality of Tweed; Dale Grant, Stirling Rawdon Township; Carrie Smith, Township of Madoc; Irene Marting, Tudor and Cashel Township; Norm Roberts, South Frontenac Township; Steven Everhardus, Town of Deseronto; Roger Cole, Town of Greater Napanee; Heather Lang, Tyendinaga Township; Janice Maynard, County of Prince Edward; Jim Dunlop, County of Prince Edward; John Hirsch, County of Prince Edward; Tom Livingston, County of Prince Edward.

Members Absent: Sandy Fraser, Marmora and Lake Municipality; Phillip Smith, Central Frontenac Township; John Wise, Stone Mills Township; Jamie Forrester, County of Prince Edward; Peter Keizer, County of Prince Edward; Ray Hobson, County of Prince Edward.

Also Present: Jack Evans, Reporter; Curtis Vance, GIS Technician; Christine McClure, Water Resources Manager; Jennifer May-Anderson, Communications Manager; Terry Murphy, General Manager; Tammy Smith, Corporate Services Manager; Paul McCoy, Planning and Regulations Manager; Amy Dickens, GIS Database Specialist; Darcy Clow, Napanee Field Operations; Brad McNevin, Watershed Science and Monitoring Manager; Liping Kong, Accounting Clerk; Catherine Sinclair, Regulations Officer.

1. Call to Order

Chair, Jackie Denyes, called the meeting to order at 3:35 pm.

Notice Regarding Cell Phones and Pagers

Cell phones and pagers are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

Collection of Personal Information for Board Minutes

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

2. Approval of Agenda

Discussion: There was no discussion.

MOTION QC 36/18: THAT, the Agenda for June 16, 2016 be approved.

Moved by: Heather Lang

Seconded by: Steven Evarhardus

CARRIED

3. Disclosures of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Approval of the Minutes of the Quinte Conservation Executive Committee Meeting of April 21, 2016

Discussion: There was no discussion.

MOTION QC 37/16: THAT, the Minutes of the Quinte Conservation Executive Committee meeting of April 21, 2016 be approved.

Moved by: Janice Maynard

Seconded by: Irene Martin

CARRIED

5. Business Arising from the Minutes

There was no business arising from the minutes.

6. Delegations

There were no delegations.

7. Review and Approval of the Section 28 Regulations and Permits

Discussion: A board member asked if it is important that the ward be noted correctly on permits as there are some errors in the report.

Staff replied that they would go over the report and correct any errors.

MOTION QC 38/16: THAT, the Section 28 Regulations and Permits be approved.

Moved by: John Hirsch

Seconded by: Henry Hogg

CARRIED

8. Plan Review Summary

Discussion: Staff noted that the situation surrounding the permit application for the Picton Terminals project is still evolving and that there is now a group that is concerned about the implications of such a large shipping endeavor.

MOTION QC 39/16: THAT, Plan Review Summary be approved.

Moved by: Steven Evarhardus

Seconded by: Carrie Smith

CARRIED

9. Budget Control

Discussion: There was no discussion.

MOTION QC 40/16: THAT, the Budget Control be approved.

Moved by: Tom Livingston

Seconded by: Mike Kerby

CARRIED

10. Hydro Report

Discussion: A board member asked if the low water flows would have an impact on hydro production.

Staff replied that currently the plant is down to one turbine as the flows are four cubic metres per second.

Staff noted that if flows get down to one cubic metre per second the turbines will both be shut down as flows that low are hard on the equipment.

MOTION QC 41/16: THAT, the Hydro Report be received.

Moved by: Henry Hogg

Seconded by: Steven Evarhardus

CARRIED

11. Correspondence – Minutes from the Strategic Planning Committee

Discussion: There was no discussion.

MOTION QC 42/16: THAT, the correspondence be received.

Moved by: Janice Maynard

Seconded by: Heather Lang

CARRIED

12. Media Releases and Communications Reports

Discussion: There was no discussion.

MOTION QC 43/16: THAT, the media releases and communications reports be received.

Moved by: Carrie Smith

Seconded by: Mike Kerby

CARRIED

13. Conservation Authorities Act Review Report

Discussion: Staff reported that all correspondence regarding the Conservation Authorities Act Review has been forwarded to board members.

Staff noted that recent stakeholder meetings have been very positive towards the concerns of the Conservation Authorities and that another one is scheduled for Markham and the General Manager plans on attending.

MOTION QC 44/16: THAT, the Conservation Authorities Act Review Report be received.

Moved by: Mike Kerby

Seconded by: Jim Dunlop

CARRIED

14. 2016-2020 Strategic Plan

Discussion: Staff reported that the Strategic Planning Committee had spent some time going over the 2010-2020 Strategic Plan and make some minor changes but the intent of the plan did not change.

MOTION QC 45/16: THAT, the Quinte Conservation Executive board endorses the 2016 – 2020 strategic plan, as amended.

Moved by: Janice Maynard

Seconded by: Carrie Smith

CARRIED

15. Program Review and Approval

Discussion: A board member asked what the urban tree management program would entail.

Staff replied that the program has not been completely defined but this area is one that has been identified as a way to do more work with municipalities.

MOTION QC 46/16: THAT, all of the programs currently being delivered on behalf of Quinte Conservation's municipalities are both necessary and important and should be continued for the future benefit of our watershed along with future programs of forest management for landowners, source water protection for private wells, promoting ecologically responsible green energy, and urban tree management.

Moved by: John Hirsch

Seconded by: Tom Livingstone

CARRIED

16a. Strategic Planning Committee – 2016 Budget

Discussion: There was no discussion.

MOTION QC 47/16: THAT, after further reviewing the forecast for the 2016 budget and determining that there are no areas to achieve savings, if there is a deficit at the end of the year that it be covered by the working reserve.

Moved by: Allan DeWitt

Seconded by: Mike Kerby

CARRIED

16b. Strategic Planning Committee – Fees for Service

Discussion: There was no discussion.

MOTION QC 48/16: THAT, Quinte Conservation's fees for service be increased so that they better cover the cost of delivering the programs.

Moved by: Heather Lang

Seconded by: Steven Evarhardus

CARRIED

16c. Strategic Planning Committee – Cost of Living

Discussion: A board member asked if this motion means that the budget will increase regardless of need.

Staff replied that for 2016 the cost of living was 1.5% but the levy was held at a 0% increase which puts Quinte Conservation behind and the motion is saying that the board would strive to have a cost of living increase.

A board member stated that this was not convincing and noted they would philosophically vote against it.

Staff noted that this motion would only mean that there is a culture of not having a 0% increase in levy if the cost of living increase is higher.

A board member said it is the job of Quint Conservation staff to convince the municipalities that their budget needs to be increased.

A board member noted that an overall increase of 1.5% is reasonable but due to the funding formula it means a 4.5% increase to some municipalities and as such that board member cannot support this motion under the current funding formula.

A board member asked if this motion is the same as making sure the budget meets the needs of the organization.

A board member said that Quinte Conservation staff should fully express to the board what the costs are and what funds are required.

A board member noted that this motion is attempting to set a bench mark for providing services.

A board member noted that the City of Belleville staff came forward with a budget that required a 5-6% increase and were able to achieve significant savings when it was sent back for them to work on.

MOTION QC 49/16: THAT, Quinte Conservation’s Executive Board strives to have a minimum of a cost of living increase each year in the operating levy.

Moved by: Jim Dunlop

Seconded by: Roger Cole

CARRIED

16d. Strategic Planning Committee – Capital Projects

Discussion: There was no discussion.

MOTION QC 50/16: THAT, staff be directed to seek funding support for capital projects in 2017 that help to cover staff and equipment costs, and further,

THAT, these projects should be ones that move Quinte Conservation closer to reaching the goals as laid out in the current Strategic Plan, and further,

THAT, these projects include:

- Lake and river sampling and monitoring for all rivers and lakes in the watersheds;
- Preparation of a forest management plan that includes the development of a strategy for invasive species;
- Shoreline inventory of Prince Edward County to identify areas prone to erosion; and
- Updating the operation manuals for dams owned by Quinte Conservation.

Moved by: Mike Kerby

Seconded by: Mitch Panciuk

CARRIED

17a. Low Water Program Report

Discussion: Staff gave an overview of the low water response program and current low water conditions noting that the Quinte area had received 30-50 millimetres of rain in the last month and streamflow is 15-20% of normal.

Staff said that Quinte Conservation has been receiving complaints that lake levels are low and noted that while lakes are low they are all within operating range for Quinte Conservation's dams.

Staff reported that groundwater levels have been declining since April.

MOTION QC 51/16: THAT, the Low Water Program Report be received.

Moved by: Heather Lang

Seconded by: Irene Martin

CARRIED

17a. Low Water Response Team Membership

Discussion: Staff reported that it would be wise to seek out new members for the Water Response Team in order to better reflect the industries and interests that are present in the Quinte watersheds.

A board member asked who are the required members on the committee.

Staff replied that representatives from the Ministry of Natural Resources and Forestry, Ministry of the Environment and Climate Change, Ontario Ministry of Agriculture, Food and Rural Affairs are all appointed to the committee.

A board member asked if this means we don't currently have a committee.

Staff replied that the committee from 2012 still exists but it would be prudent to include members from all local industries.

MOTION QC 52/16: THAT, staff seek out interested and engaged Water Resource Team members that include required government members and include stakeholders positions that accurately reflect the balance among sectors in the Quinte watersheds.

Moved by: Dale Grant

Seconded by: John Hirsch

CARRIED

17a. Low Water Condition Status

Discussion: There was no discussion.

MOTION QC 53/16: THAT, the Low Water Condition remains at Level I and further,
THAT, if conditions deteriorate, staff will convene a meeting of the Water Response Team.

Moved by: Henry Hogg

Seconded by: Tom Livingston

CARRIED

18. 70th Anniversary Logo

Discussion: Staff reported that Quinte Conservation's 70th anniversary year will be 2017 and it would be appropriate to commission an addition to the current logo.

MOTION QC 52/16: THAT, staff be directed to commission a 70th Anniversary logo.

Moved by: Mike Kerby

Seconded by: Irene Martin

CARRIED

19a. Other Business – Land Donation

Discussion: Staff reported that a request to donate a parcel of land came to Quinte Conservation the previous week.

Staff noted it is a 4-5 acre property on the Moira River on Scuttlehole Road that is part of the Moira Kars which is an environmentally sensitive area.

Staff stated that in a 1983 Moira River Conservation Authority report the property was noted as one that should be acquired by the Authority.

Staff said the property, while presenting some potential liability concerns, was in good shape with no garbage present at the time of inspection.

MOTION QC 52/16: THAT, Quinte Conservation accept the donation of land from Sandra Harrison (on behalf of Dr. Keith Harrison) on the condition that a plaque be erected that recognizes the donation and that a charitable donation receipt be issued.

Moved by: Steven Everhardus

Seconded by: Tom Livingstone

CARRIED

19b. Other Business – Crowe Valley Conservation Authority Proposal

Discussion: Staff reported that the Crowe Valle Conservation Authority has passed a motion to ask Quinte Conservation for a proposal to deliver services for the Crowe watershed.

Staff estimated the cost of providing the proposal to be approximately \$2,000.

MOTION QC 53/16: THAT, Quinte Conservation staff be directed to create a proposal for providing services to the Crowe Valley Conservation Authority and further,

THAT, if the Crowe Valley Conservation Authority accepts the proposal there will be no charge, but if they do not the costs of developing the proposal will be billed to the Crowe Valley Conservation Authority at an hourly staff rate.”

Moved by: Irene Martin

Seconded by: Heather Lang

CARRIED

20. Date and time of next meeting

There was some general discussion that the proposed date of September 15, 2016 was in conflict with a municipal conference.

By consensus the date was changed to September 22, 2016.

September 22, 2016 at 3:30 pm or earlier at the call of the Chair.

21. Adjournment

MOTION QC 54/16: THAT, the meeting be adjourned.

Moved by: Paul Carr

Seconded by: Irene Martin

Time: 4:27 pm

CARRIED

Jackie Denyes, Chair

Janice Maynard, Vice-Chair

Terry Murphy, General Manager/Secretary-Treasurer