



**Minutes of the meeting of the
Quinte Conservation Executive Board Meeting**

Date: June 15, 3:30pm
Location: Joe Eberwein Boardroom (Quinte Conservation)

Present: **Brent Taylor** (Twp of Tudor and Cashel), **Carrie West** (Township of Madoc), **Chris Malette** (City of Belleville), **Dave Ogden** (Tyendinaga Township), **Don Kuntze** (City of Quinte West), **Don Stewart** (Stirling and Rawdon Township), **James Flieler** (Municipality of Tweed), **Jamie Zieman** (Town of Deseronto), **Janice Maynard** (County of Prince Edward), **John Hirsch** (County of Prince Edward), **John Wise** (Stone Mills Township), **Kathryn Brown** (City of Belleville), **Kirby Thompson** (Addington Highlands Township), **Lynn Klages** (Township of Central Frontenac), **Mike Kirby** (Centre Hastings Municipality), **Mike Stevens** (Marmora and Lake Municipality), **Nathan Townend** (Loyalist Township), **Paul Carr** (City of Belleville)

Members Absent: **Bob Norrie** (Town of Greater Napanee), **Norm Roberts** (Township of South Frontenac)

Staff Present: **Brad McNevin** (CAO), **Christine Phillibert** (Water Resources Manager), **Curtis Vance** (GIS/IT Systems Supervisor), **Kristina Hamilton** (Corporate Services Assistant), **Maya Navrot** (Outreach and Stewardship Coordinator), **Paul McCoy** (Planning and Regulations Manager), **Tammy Smith** (Corporate Services Manager), **Tim Trustham** (Lands Operations Coordinator)

Also Present: Richard Steinginga, Jack Evans

1. Call to Order

The Chair called the meeting to order at 3:30 pm.

a. Notice Regarding Cell Phones and Pagers

Cell phones and pagers are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

b. Collection of Personal Information for Board Minutes

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

2. Approval of the Agenda

MOTION QC-23-057

Moved By: Lynn Klages

Seconded By: Dave Ogden

THAT, the Agenda for the June 15, 2023, Executive Board Meeting be approved.

CARRIED

3. Declaration of Pecuniary Interests

N/A

4. Approval of the Minutes of the Quinte Conservation Executive Board meeting of May 18, 2023.

MOTION QC-23-058

Moved By: Dave Ogden

Seconded By: Don Stewart

THAT, the Minutes from the May 18, 2023, Quinte Conservation Executive Board Meeting be approved.

CARRIED

5. Business Arising from the Minutes

Minutes had updates and reprint before signing.

Board member asked when we would have a response to a previous motion Re: Friends of Depot Lakes. Staff answered that the board would hear response once staff had completed report to address all areas of discussion in Rob Fenwicks Deputation on the subject.

Board member asked if these seasonal site holders were still present, staff answered yes.

Board member inquired what area was going to be made into day use and require the removal of camp sites, staff clarified that "the point" was the area of discussion, not the entire campground.

6. Announcements

N/A

7. Deputations

N/A

8. Consolidated Financial Statements, 2022 (Motion to Approve)

MOTION QC-23-059

Moved By: Don Kuntze

Seconded By: Mike Kirby

THAT, the Consolidated Financial Statements, 2022, be approved.

CARRIED

Richard Steiginga to present financial statements.

Financial statements verbally presented as previously attached.

Board Member asked about discrepancies, and everything is good. Richard answered that no discrepancies were found. Board member asked about accounts receivables, have we received those receivables? Richard replied that End of year/ distributions overlap and late received grants impact the bank account, as it pertains to the budget.

Board member asked about Revenue and grants, and what grants we did not receive.

Staff explained how our fiscal year differs with others. Explained carry overs from previous years. Staff answered that we went into overdraft for the first time ever.

Richard confirmed that timing of receivables/spending makes big difference.

Board member asked about bank loan, staff confirmed that it will be paid in 2028.

Board member asked about tech used to run flood forecasting (Wiski) program. Staff clarified.

Richard went over responsibilities of the auditor's office and outlined their role in the Auditing process. All 2021 issues were adjusted and accounted for in 2022.

9. Corporate Services (Orientation Presentation) - Verbal

Board members asked about Curtis and Connor's training and where certain tech information comes from. Staff member responded there are various avenues within our reach to access information needed.

Board members asked about courses/fees/ that QC pays for on behalf of employees. Staff member answered that certain fees are paid for if it makes us compliant.

Board member asked about what measures are in place for cyber security. Staff answered that we have various steps in place, starting with staff, to prevent such an occurrence, but that we are constantly updating.

Board member asked whether Conservation Ontario has protocols for cyber security, Staff answered that yes, we also have cyber insurance in place and have a corporate group to collaborate with in order to maintain security. Staff also mentioned an Ontario IT group that we are part of, with discounts available to us.

Board member asked if there is there any screening tools in place? Staff answered that yes most attempts can be screened and caught.

Board Member asked when seasonal (Camping) fees were last raised, staff answered that 2023 fees went up and amounts are for 2023.

Board member asked about Depot Lakes Delegation at last meeting, staff explained and confirmed that Friend of the Depot lakes are still site holders.

Board member asked if QC had staff monitoring parking outside parking gates, as people have been parking outside the gates, along the roadway. Staff advised that municipalities are responsible for deterring roadside parking.

Board member asked about hydro for gates, staff clarified.

Board commented on the shoreline program and Maya, planting 44 000 trees and what a huge Accomplishment that was.

Board member commented on tree give aways and praised QC and staff as being such an asset to their municipalities.

10. Review and Approval of the Section 28 Regulations and Permits (Motion to Approve)

MOTION QC-23-060

Moved By: John Hirsch

Seconded By: Lynn Klages

THAT, the Review and Approval of the Section 28 Regulations and Permits be approved.

CARRIED

Board member asked about retroaction and remediation in report. Staff clarified that a landowner did something and got caught.

11. Plan Review Summary (Motion to Approve)

MOTION QC-23-061

Moved By: Mike Kirby

Seconded By: Carrie West

THAT, the Plan Review Summary be approved.

CARRIED

12. Budget Control (Motion to Approve)

MOTION QC-23-062

Moved By: Nathan Townend

Seconded By: James Flieler

THAT, the Budget Control be approved.

CARRIED

13. Bird House City – 2023 Work Plan (Motion to Receive)

MOTION QC-23-063

Moved By: Brent Taylor

Seconded By: Kathryn Brown

THAT, the Bird House City – 2023 Work Plan be received.

CARRIED

Board member asked if birds roost in the houses, staff answered that yes, they do live in there.

14. 2023 Spring Planting Program Update (Motion to Receive)

MOTION QC-23-64

Moved By: Paul Carr

Seconded By: Lynn Klages

THAT, the 2023 Spring Planting Program Update be received.

CARRIED

Board member asked where the footage was taken from, Staff clarified that it was taken at QC owned Longwell property and a number of private properties.

Board member commented about municipality tree give away.

Board member asked if trees are all the same species, staff clarified that the trees are site specific to soil conditions.

Staff member commented on thinning plantations. Board member commented about number of plantations. Staff answered that we have 4000 acres of commercial designated forest (which is primarily plantation)

Board member asked about replacing Ash Trees, staff commented that babies may replace them but there are 20 yr cycles to wait for nature to take its course. QC refused spraying.

15. New Storage Facility – Tender discussion and Direction (Motion to Approve)

MOTION QC-23-065

Moved By: Don Kuntze

Seconded By: James Flieler

THAT, Quinte Conservation engage with Absolute Contractors to proceed with the building package as outlined.

CARRIED

Board member asked about the tender, has the project been modified? Staff clarified that 3 tenders were received but at 2 times our budget. QC asked for a better quote to suit our budget constraints. Absolute (Contracting) resubmitted and made adjustments to provide everything that was needed. One company was not invited to resubmit quote as their original was priced very high.

Board member asked if the original tender included our budget, staff clarified no, that we wanted to make sure we got a quote based on the job, not the budget. Board member commented that the method of refraining from disclosing budget amount was a wise decision.

Board member asked about timeframe, staff clarified that we were waiting for approval for the end of the year.

Board member inquired about the omission of the second floor (due to budget constraints) staff clarified that although the second floor was omitted from the plans, there is future opportunity to expand to an elevated platform.

16. Conservation Area Strategy (Motion to Approve)

MOTION QC-23-066

Moved By: Paul Carr

Seconded By: Dave Ogden

THAT, the Communications Strategy and Plans report for Conservation Area Upgrades be approved.

CARRIED

Board member asked about McLeod Dam and what will be done with revenues once paid for. Staff answered that there is a future plan to pay back to QC , and there is an anticipating 400K revenue, but that will not be verified till end of this year. Richard and staff answered that the loan for McLeod Dam will be paid in 2028 and that it has potential **variable** income of 400K. Staff offered that QC has projected ideas on where that income will be designated to but hinges on a lot of different variables. Forward thinking is likely to see it go into foundation to be used for other carbon projects.

Board member asked if Board should put those ideas in writing for future boards moving forward. All members agreed that Ideas should be put forth for future.

17. 2023 Capital Projects Update (Motion to Receive)

MOTION QC-23-067

Moved By: Kathryn Brown

Seconded By: Nathan Townend

THAT, the Executive Committee support the Quinte Conservation recommendations to award the floodplain mapping and dam safety review projects.

CARRIED

18. Other Business

ITEM 1 - On May 29th, 2023, an email regarding Motion QC-23-055 was circulated to all board members regarding edits to the Municipal MOU and Program and Services Inventory. The motion passed with the following result YES – 14 No – 0. All of the information sent for consideration has been included in this board package.

Staff clarified that no additional motion is needed.

ITEM 2 – Water Soldier Agreement Update (*Verbal Update*)

Agreement to tackle this issue will be presented to the board at a later time

19. Date and time of next meeting

The date and time of the next meeting is **September 21, 2023** at 3:30pm or earlier at the call of the chair.

20. Adjournment (Motion to Approve)

The meeting was adjourned at 5:17 pm.

MOTION QC-23-068

Moved By: Dave Ogden

Seconded By: Lynn Klages

THAT, the meeting be adjourned.


Chris Malette, Chair

CARRIED