



**Minutes of the meeting of the  
Quinte Conservation Executive Board Meeting**

**Date:** April 18, 2019, 3:30 pm  
**Location:** Quinte Conservation - Joe Eberwein Board Room  
2061 Old Highway 2  
Belleville ON

Members Present: **Carrie Smith** (Township of Madoc), **Chris Malette** (City of Belleville), **Dale Grant** (Stirling and Rawdon Township), **Don Kuntze** (City of Quinte West), **Ellen Johnson** (Town of Greater Napanee), **Heather Lang** (Tyendinaga Township), **Henry Hogg** (Addington Highlands Township), **James Flieler** (Municipality of Tweed), **Janice Maynard** (County of Prince Edward), **John Hirsch** (County of Prince Edward), **John Wise** (Stone Mills Township), **Kate McNaughton** (County of Prince Edward), **Les Stanfield** (County of Prince Edward), **Norm Roberts** (Township of South Frontenac), **Ray Hobson** (County of Prince Edward), **Ron Derry** (Marmora and Lake Municipality), **Ronald Carroll** (Tudor and Cashel Townships), **Sean Kelly** (City of Belleville), **Steven Everhardus** (Town of Deseronto), **Tom Livingston** (County of Prince Edward)

Members Absent: **Jim Dunlop** (County of Prince Edward), **Mike Kerby** (Centre Hastings Municipality), **Nicki Gowdy** (Township of Central Frontenac), **Paul Carr** (City of Belleville),

Also Present: **Brad McNevin** (CAO), **Amy Dickens** (Source Water Protection Coordinator), **Christine Jennings** (Resource Technician), **Christine McClure** (Water Resources Manager), **Kathryn DiDonato** (Human Resources Specialist), **Kelly Maher** (Water Resources Technologist), **Kirsten Geisler** (Communications Specialist), **Lynette Lambert** (Water Monitoring Coordinator), **Mary Gunning** (BQRAP Environmental Assistant), **Maya Navrot** (Education and Stewardship Coordinator), **Paul McCoy** (Planning and Regulations Manager), **Sharlene Richardson** (Regulations Officer), **Tammy Smith** (Corporate Services Manager), **Michelle Grandchamp** (Quinte Conservation Intern), **Cait Dean** (Quinte Conservation Intern), **Susan Moore** (Friends of Napanee River), **Lawrence O'Keeffe** (Friends of Napanee River), **Grey Merriam** (Friends of Napanee River), **Barry Campbell** (Friends of Napanee River), **Roddy Bolivar** (Bolivar Phillips), **Max Christie** (SWP Committee Chair), **Richard Steiginga** (Baker-Tilly), **Monica Howes** (Baker-Tilly)

**1. Call to Order**

The Chair called the meeting to order at 3:31pm.

Chris Mallet (City of Belleville) Arrives at 3:40 pm

Ellen Johnson (Town of Greater Napanee) arrives at 4:50 pm

Ellen Johnson (Town of Greater Napanee) leaves at 5:10 pm

**a. Notice Regarding Cell Phones and Pagers**

Cell phones and pagers are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

**b. Collection of Personal Information for Board Minutes**

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

**2. Approval of the Agenda**

Item 16, the Communications and Education program report, was postponed to the May meeting.

**MOTION QC-19-20**

**Moved By:** Ray Hobson (County of Prince Edward)

**Seconded By:** Norm Roberts (Township of South Frontenac)

THAT, the Agenda for the April 18, 2019 Executive Board Meeting be approved

**CARRIED**

**3. Approval of the Minutes of the Quinte Conservation Executive Board meeting of February 21<sup>st</sup>, 2019**

There was no discussion.

**MOTION QC-19-21**

**Moved By: Steven Everhardus** (Town of Deseronto)

**Seconded By: Ray Hobson** (County of Prince Edward)

THAT, the Minutes from the February 21<sup>st</sup>, 2019 Quinte Conservation Executive Board Meeting be approved.

**CARRIED**

**4. Business Arising from the Minutes**

There was no business

**5. Disclosure of Pecuniary Interests**

There were no Pecuniary Interests

**6. Delegations**

Staff introduced the groups that would be speaking during the meeting.

**7. Draft Audited Financial Statement 2018**

Richard Steiginga from Baker-Tilly, the Authority's accounting firm, walked Board Members through the Consolidated Financial Statements of 2018.

A board member asked them to explain the deficit on McLeod Dam.

The presenter explained the debt principal repayment strategy for the dam.

A Board Member asked how long it would take until the deficit is lowered.

The presenter said that the cost would be about \$160,000 a year to bring down the debts. He stated that it is hard to determine the revenue from the dam as it varies each year.

**MOTION QC-19-22**

**Moved By: Sean Kelly** (City of Belleville)

**Seconded By: John Hirsch** (County of Prince Edward)

THAT, the Audited Financial Statement for 2018 be approved.

**CARRIED**

## **8. Asset Management Presentation**

Roddy Bolivar, from Bolivar Phillips, gave a presentation on Asset Management for Conservation Authorities. This program is offered through the Federation of Canadian Municipalities (FMC) and was split into three parts. Part one discussed asset management overview and the project objective. Part two discussed conservation authority assets and asset services (physical and natural). Part three discussed asset management training.

The presenter commented that there is a three session asset management training opportunity where participants are able to create a draft asset policy to take to the board.

There were no questions.

### **MOTION QC-19-23**

**Moved By: Heather Lang** (Tyendinaga Township)

**Seconded By: Norm Roberts** (Township of South Frontenac)

THAT, the Asset Management Presentation be received.

**CARRIED**

## **9. Friends of Napanee Presentation**

Members from the Friends of Napanee River association and Board Member, Les Stanfield, presented the importance of protecting head waters and the role they (head waters) play in the overall health of the watershed.

They explained the objectives of the Friends of Napanee River and their role in educating the public on environmental protection and watershed health, as well as working to improve the Bay of Quinte.

A portion of the presentation was in regards to unmapped waterbodies and how those waterbodies need to be recognized.

A Board Member commented that a large amount of the unmapped watercourses are only seasonal and the problem with them becoming contaminated, or put at risk, is because studies for development are done when the watercourse is not visible. They asked how we would regulate this.

A presenter suggested using GIS technology to map seasonal watercourses and that once mapped, to initiate shoreline protection projects at the highlighted sites, including buffer zones to help reduce nutrient loads.

A Board Member commented that the degraders need to be identified. They asked how we would regulate property use if issues with contamination are on private property.

A presenter commented that it would be a challenge to enforce and that there needs to be a policy in place. They added that climate change could change how we do things.

A Board Member asked if there was a percentage pertaining to development that could impact an area.

A presenter commented that 8% of urbanization in a watershed can contribute to the loss of a significant amount of sensitive fish species.

A Board Member asked if the group did similar presentations to school groups.

The Friends of the Napanee River said that their presentations are mostly for adults and likeminded individuals and that it is very difficult to get involved with schools; however, occasionally they are able to present in schools.

Staff spoke up and said that this topic is addressed through a variety of the Authority's in-school watershed education programs.

Staff spoke towards the Authority's regulations and said that there were valid points made during the presentation and that staff will protect streams if they can see them. They added that they don't protect roadside ditches.

A Board Member suggested working with farmers and trying to educate them.

Another Board Member commented that there have been programs offered to farmers and that some participate and others don't.

**MOTION QC-19-24**

**Moved By: Ray Hobson** (County of Prince Edward)

**Seconded By: Steven Everhardus** (Town of Deseronto)

THAT, the Friends of Napanee Presentation be received.

**CARRIED**

**10. Appointment of Regulation and Enforcement Officer and Designation**

Staff commented that Mark Boone has completed his training and is now designated to be a regulations officer.

**MOTION QC-19-25**

**Moved By: Ray Hobson** (County of Prince Edward)

**Seconded By: Henry Hogg** (Addington Highlands Township)

THAT, Mark Boone be appointed to the Regulation and Enforcement Officer and Designation.

**CARRIED**

**11. Staff Years of Service Recognition**

The years of service for three staff members were acknowledged. Each attending staff member was presented with a framed picture and card.

- Kathryn Di Donato – 5 years of service at Quinte Conservation 2013-2018
- Lynette Lambert – 15 years of service at Quinte Conservation 2003-2018
- Tim Trustham – 15 years of service at Quinte Conservation 2003-2018

**12. Review and Approval of the Section 28 Regulations and Permits**

There was no discussion.

**MOTION QC-19-26**

**Moved By: Steven Everhardus** (Town of Deseronto)

**Seconded By: Sean Kelly** (City of Belleville)

THAT, the Section 28 Regulations and Permits be approved.

**CARRIED**

**13. Plan Review Summary**

There was no discussion.

**MOTION QC-19-27**

**Moved By: John Hirsch** (County of Prince Edward)

**Seconded By: Les Stanfield** (County of Prince Edward)

THAT, the Plan Review Summary be approved.

**CARRIED**

**14. Budget Control**

A Board Member asked staff to present a strategy in regards to the Province of Ontario's decision to cut funding by 50 per cent to hazard programs.

Staff replied by stating that they have already been reviewing options and evaluating ways to cover or make up for the lost funds.

A Board Member inquired if there were any comments from other conservation authorities or from Conservation Ontario.

Staff commented that Conservation Ontario has an advocacy strategy where they will endorse NGOs and local organizations to lobby the government.

A Board Member commented that extreme weather events have a direct link to climate change and that more needs to be done in regards to bringing the Authority's concerns to the government.

A Board Member put a motion on the table that Quinte Conservation invites local MPPs to the next board meeting so that they can explain how the financial cuts will enable Conservation Authorities to cover the impacts of flooding.

A Board Member expressed concern their municipality will end up covering a majority of the cost.

**MOTION QC-19-28**

**Moved By: Norm Roberts** (Township of South Frontenac)

**Seconded By: Ray Hobson** (County of Prince Edward)

THAT, the Quinte Conservation Executive Board invites local MPPs Todd Smith and Daryl Kramp to the next board meeting in order to address the reasoning behind the provincial cuts.

**CARRIED**

**15. Media Releases and Communications Reports**

There was no discussion.

**MOTION QC-19-29**

**Moved By: Heather Lang** (Tyendinaga Township)

**Seconded By: Steven Everhardus** (Town of Deseronto)

THAT, the Media Releases and Communications Reports be received.

**CARRIED**

**16. Communications and Education Program Presentation by Maya Navrot**

This agenda item was deferred to the next meeting.

**17. WECI 2019/2020**

A Board Member asked what WECI stands for.

A Board Member commented that it stands for Water Erosion Control Infrastructure.  
A Board Member commented that the funding is still pending approval.

**MOTION QC-19-30**

**Moved By: Ray Hobson** (County of Prince Edward)

**Seconded By: Tom Livingston** (County of Prince Edward)

THAT, the WECl 2019/2020 report be approved.

**CARRIED**

**18. Electrofishing Cost Benefit Analysis**

There was no discussion.

**MOTION QC-19-31**

**Moved By: Kate McNaughton** (County of Prince Edward)

**Seconded By: Tom Livingston** (County of Prince Edward)

THAT, the Electrofishing Cost Benefit Analysis be approved.

**CARRIED**

**19. Meeting Provincial Priorities for Reducing Regulatory Burden**

Staff commented that Conservation Ontario spearheaded a report that identified ways Conservation Authorities can streamline planning and development approvals. Letters have been sent out to municipalities outlining the process.

A Board Member stated that a memorandum of understanding (MOU) needs to be set between conservation authorities and municipalities.

Staff mentioned that Central Frontenac and The Town of Greater Napanee have been in discussion to start developing MOUs.

**MOTION QC-19-32**

**Moved By: Chris Malette** (City of Belleville)

**Seconded By: Sean Kelly** (City of Belleville)

THAT, Meeting the Provincial Priorities for Reducing Regulatory Burden be approved.

**CARRIED**

**20. Lands Committee Appointees**

Appointees: Tom Livingston and Les Stanfield from the Prince Edward County Board



**MOTION QC-19-33**

**Moved By: Chris Malette** (City of Belleville)

**Seconded By: Heather Lang** (Tyendinaga Township)

THAT, the Lands Committee Appointees for Prince Edward County be approved.

**CARRIED**

**21. Other Business**

Board Members commented that the Authority should work closer with media regarding provincial cuts.

A Board Member commented that they attended the Conservation Ontario AGM where volunteers and staff were recognized for their hard work.

A Board Member requested that a motion for executive meetings to start at 2:00 pm be added to the agenda for the next board meeting.

**22. Date and Time of Next Meeting**

The date and time of the next meeting is May 16<sup>th</sup>, 2019 or earlier at the call of the chair.

**23. Adjournment**

The meeting was adjourned at 5:25 pm.

**MOTION QC-19-34**

**Moved By: Tom Livingston** (County of Prince Edward)

**Seconded By: Dale Grant** (Stirling and Rawdon Township)

THAT, the meeting be adjourned.

**CARRIED**

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John Wise, Chair