



**Minutes of the meeting of the
Quinte Conservation Executive Board Meeting**

Date: January 25, 2018 at 3:30 pm
Location: Quinte Conservation - Joe Eberwein Board Room
2061 Old Highway 2
Belleville ON

Members Present Carrie Smith (Township of Madoc), Dale Grant (Stirling-Rawdon Township), Heather Lang (Tyendinaga Township), Henry Hogg (Addington Highlands Township), Irene Martin (Tudor and Cashel Townships), Jackie Denyes (City of Belleville), Janice Maynard (County of Prince Edward), John Wise (Stone Mills Township), Mitch Panciuk (City of Belleville), Norm Roberts (Township of South Frontenac) Ray Hobson (County of Prince Edward), Roger Cole (Town of Greater Napanee), Steven Everhardus (Town of Deseronto), Tom Livingston (County of Prince Edward), Paul Carr (City of Belleville), James Flieler (Municipality of Tweed), Mike Kerby (Centre Hastings Municipality), Sandy Fraser (Marmora and Lake Municipality), Allan DeWitt (City of Quinte West), Phillip Smith (Township of Central Frontenac)

Members Absent: Penny Porter (Loyalist Township), Jamie Forrester (County of Prince Edward), John Hirsch (County of Prince Edward), Jim Dunlop (County of Prince Edward)

Also Present: Terry Murphy (General Manager), Christine McClure (Water Resources Manager), Brad McNevin (Watershed Science and Monitoring Manager), Christine Jennings (Regulations Technician), Kirsten Geisler (Communications Coordinator), Tammy Smith (Corporate Services Manager), Amy Dickens (SWP Project Coordinator), Sharlene Richardson (Regulation Officer), Tim Trustham (Ecologist and Planner), Liping Kong (Accounting Clerk) Darcy Clow (Napanee Region Field Operations), Kelly Maher (Water Resources Technologist)

1. Call to Order

John Wise (Vice Chair), acting temporarily as Chair called the meeting to order at 3:30 pm. Janice Maynard (Board Chair) arrived at 3:35 pm.

a. Notice Regarding Cell Phones and Pagers

Cell phones and pagers are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

b. **Collection of Personal Information for Board Minutes**

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

2. **Approval of the Agenda**

There was no discussion.

MOTION QC-17-89

Moved By: Heather Lang (Tyendinaga Township)

Seconded By: Ray Hobson (County of Prince Edward)

THAT, the agenda for January 25, 2018 be approved.

CARRIED

3. **Approval of the Minutes of the Quinte Conservation Executive Board meeting of December 14, 2017.**

There was no discussion.

MOTION QC-17-90

Moved By: Henry Hogg (Addington Highlands Township)

Seconded By: Steven Everhardus (Town of Deseronto)

THAT, the minutes of the Quinte Conservation Executive Board meeting of October 19, 2017 be approved.

CARRIED

4. **Business Arising from the Minutes**

There was no business arising from the minutes.

5. **Disclosures of Pecuniary Interests**

There were no disclosures of pecuniary interest.

6. **Delegations**

There were no delegations.

7. **Review and Approval of the Section 28 Regulations and Permits**

There was no discussion.

MOTION QC-17-91

Moved By: Jackie Denyes (City of Belleville)

Seconded By: Tom Livingston (County of Prince Edward)

THAT, the Section 28 Regulations and Permits be approved.

CARRIED

8. Plan Review Summary

There was no discussion.

MOTION QC-17-92

Moved By: Ray Hobson (County of Prince Edward)

Seconded By: Roger Cole (Town of Greater Napanee)

THAT, Plan Review Summary be approved.

CARRIED

9. Budget Control

There was no discussion.

MOTION QC-17-93

Moved By: Mike Kerby (Centre Hastings Municipality)

Seconded By: Ray Hobson (County of Prince Edward)

THAT, the Budget Control to November 30, 2017 approved.

CARRIED

10. Minutes From Strategic Planning Committee

There was no discussion.

MOTION QC-17-94

Moved By: Ray Hobson (County of Prince Edward)

Seconded By: Heather Lang (Tyendinaga Township)

THAT, the Minutes From the Strategic Planning Committee dated November 30, 2017 be approved.

CARRIED

Janice Maynard (Board Chair) resumed duties.

11. Media Releases and Communications Reports

There was no discussion.

MOTION QC-17-95

Moved By: Tom Livingston (County of Prince Edward)

Seconded By: Mitch Panciuk (City of Belleville)

THAT, the media releases and communications reports be received.

CARRIED

12. Other Business

Staff gave an overview of 2017 business, which included highlights surrounding:

1. The flooding on the Bay of Quinte and Lake Ontario and the impacts it had on staff.
2. The Bay of Quinte monitoring program and how the bay is about to be delisted as an area of concern.
3. The purchase of a fully electric car.
4. The boardwalk at the Frink Centre and how it is currently being repaired.
5. Wild about Wildlife, the summer program for families which generated a lot of support and saw an increase in attendees.

13. Confirmation of Two Year Appointment for Chairs and Vice Chairs of Watershed Advisory Boards and Quinte Conservation Executive Board

The policy of the Quinte Conservation Executive Board is that the Chair for 2017 and 2018 will be the Chair of the Prince Edward Region Watershed Advisory Board and the Vice Chair will be the Chair of the Napanee Region Watershed Advisory Board.

There was no discussion.

MOTION QC-17-96

Moved By: Steven Everhardus (Town of Deseronto)

Seconded By: Irene Martin (Tudor and Cashel Townships)

THAT, the following positions be confirmed for the second part of the Two Year Appointment for Chairs and Vice Chairs of the Watershed Advisory Boards and Quinte Conservation Executive Board.

Moira River Watershed Advisory Board:

Chair Jackie Denyes

Vice Chair Irene Martin

Napanee Region Watershed Advisory Board:

Chair John Wise

Vice Chair Heather Lang

Prince Edward Region Watershed Advisory Board:

Chair Janice Maynard

Vice Chair Jim Dunlop

Quinte Conservation Executive Board:

Chair Janice Maynard

Vice Chair John Wise

CARRIED

14. Closing of 2017 Business

There was no discussion.

MOTION QC-17-97

Moved By: Henry Hogg (Addington Highlands Township)

Seconded By: Mike Kerby (Centre Hastings Municipality)

THAT, the Closing of 2017 Business be approved.

CARRIED

15. Opening of 2018 Business

There was no discussion.

MOTION QC-18-01

Moved By: Heather Lang (Tyendinaga Township)

Seconded By: Dale Grant (Stirling-Rawdon Township)

THAT, the Opening of 2018 Business be approved.

CARRIED

16. Appointment of Signing Officers

There was no discussion.

MOTION QC-18-02

Moved By: Ray Hobson (County of Prince Edward)

Seconded By: Jackie Denyes (City of Belleville)

THAT, the signing authorities for Quinte Conservation for 2018 be any two of the following: Quinte Conservation Executive Chair, Quinte Conservation Executive Vice

Chair, Terry Murphy, General Manager / Secretary-Treasurer, or Tammy Smith, Corporate Services Manager.

CARRIED

17. Appointment of Auditors

There was no discussion.

MOTION QC-18-03

Moved By: Sandy Fraser (Marmora and Lake Municipality)

Seconded By: Tom Livingston (County of Prince Edward)

THAT, Collins Barrow Chartered Accountants be selected as the auditors for 2018, and THAT, staff be authorized to negotiate the fee.

CARRIED

18. Appointment of Authority Solicitors

There was no discussion.

MOTION QC-18-04

Moved By: James Flieler (Municipality of Tweed)

Seconded By: Steven Everhardus (Town of Deseronto)

THAT, Templeman Meninga be appointed as solicitors for Quinte Conservation for issues relating to water management and land management for 2018.

CARRIED

19. Appointment of Conservation Ontario Council Representatives

There was no discussion.

MOTION QC-18-05

Moved By: Phillip Smith (Township of Central Frontenac)

Seconded By: Sandy Fraser (Marmora and Lake Municipality)

THAT, the Chair, General Manager, and one alternate, John Wise, be appointed as members to the Conservation Ontario Council for 2018.

CARRIED

20. Appointment to the Personnel Committee

There was no discussion.

MOTION QC-18-06

Moved By: Henry Hogg (Addington Highlands Township)

Seconded By: John Wise (Stone Mills Township)

THAT, Ray Hobson be appointed to the Staff Personnel Committee for 2018.

CARRIED

21. Appointment to the Source Protection Committee

There was no discussion.

MOTION QC-18-07

Moved By: Roger Cole (Town of Greater Napanee)

Seconded By: Jackie Denyes (City of Belleville)

THAT, Mike Kerby be appointed to the Source Protection Committee for 2018.

CARRIED

22. Borrowing Approval

There was no discussion.

MOTION QC-18-08

Moved By: Ray Hobson (County of Prince Edward)

Seconded By: Carrie Smith (Township of Madoc)

WHEREAS, it is necessary for the Quinte Conservation Authority (Hereinafter called the "Authority") to borrow up to the sum of One Million Dollars (\$1,000,000.00) required for its purposes until payment to the Authority of any grants and/or sums to be paid to the Authority by the participating municipalities designated as such under the Conservation Authority Act, 1980;

BE IT THEREFORE RESOLVED:

1. THAT, the Authority does borrow from the Royal Bank of Canada up to the sum of One Million Dollars (\$1,000,000.00) as necessary for its purposes on the promissory note or notes of the Authority to the Authority by participating municipalities at such rate of interest as the Minister of Natural Resources approves.
2. THAT, the Chair or the Vice-Chair together with the General Manager/Secretary-Treasurer or Corporate Services Manager of the Authority be and they are hereby authorized to execute for and on behalf of the Authority as promissory note or notes for the sum to be borrowed under paragraph numbered 1 hereof.
3. THAT, the amount borrowed pursuant to this resolution with interest thereon at the rate approved by the Minister of Natural Resources be a charge upon whole of the monies received or to be received by the Authority from the participating municipalities as and when such monies are received.

4. THAT, the Chair or the Vice-Chair or the General Manager/Secretary-Treasurer or the Corporate Services Manager of the Authority be and is hereby authorized and directed to apply, in payment of the monies borrowed pursuant to this resolution together with interest thereon at the rate approved by the Minister of Natural Resources, all of the monies received by the Authority from the participating municipalities.

CARRIED

23. Flooding Update

Staff gave a verbal update on water flows and stated that there doesn't seem to be concern for flooding at this time. However, with active monitoring, staff will be prepared if the weather changes.

A Board Member asked about the weather and if the snow in the northern regions of the watershed would be an issue?

Staff responded by stating that there isn't enough water in the snow and that it is low risk at the time.

Staff also commented that most flood related complaints come from those who do not live near the water.

MOTION QC-18-09

Moved By: Sandy Fraser (Marmora and Lake Municipality)

Seconded By: Phillip Smith (Township of Central Frontenac)

THAT, the Flooding Update be received.

CARRIED

24. 2018 Operating Budget

Staff discussed the meeting with the strategic planning committee where multiple options were presented with one option providing enough leverage to help start to recover costs that were lost during previous climate change incidents.

Staff commented that the organization was never reimbursed by the government for efforts made during the 2014 flood and that the extreme weather related events caused by climate change are continuously affecting operating costs.

Staff reminded board members that the levy distribution presented in the budget are mandated by the province.

A Board Member asked if staff have ever reached out to the province regarding the provincial operating grants as budget costs keep increasing.

Staff confirmed that the organization has discussed with the province the need to help recover costs since 1995 and commented that Conservation Ontario has had countless meetings with ministers and has petitioned the government for increased operating grants. They added that staff has had meetings with local officials to discuss the much needed funding for the new facility.

A Board Member acknowledged the need for an increased budget and expressed support for Budget Option A.

Another Board Member commented that they appreciate the efforts of the strategic planning committee and would support Budget Option A as well.

Staff explained that the increase is based on the current value assessment and each municipalities ability to pay. Staff also explained that a portion of the budget is paid back to the municipalities each year through property tax and that the assessment for each authority owned property is also increasing drastically.

Staff commented that Budget Option A would allow the authority to operate without dipping into reserves.

A Board Member asks for a brief history of the authorities reserves.

Staff reported that over time, a large portion of the reserves has been used to sustain programs.

A Board Member asked whether there has been an assessment done of the assets as it will help to plan the operating budget. They also commented that it is easy to explain to their council the extra costs incurred during the flood and drought and they would support Budget Option A. This Board Member asked staff to generate an inventory of the authority's assets.

Staff commented that there has been a review done of the authority's assets and that the properties have been divided into groups and separated based on which ones make most profit. Staff added that the forest properties are managed because they have potential.

Staff commented that this region is a tourist hot spot and that staff would be willing to speak at municipal meetings to explain how the authority contributes to the popularity of the watershed.

A Board Member made a comment regarding the increase in taxes for residents stating that many people used the services of the authority during the flood and drought and feel they (residents) would be sympathetic to the increase.

A Board Member expressed support for Budget Option B stating they are on the board for two conservation authorities and understand how critical it is to avoid using reserves for daily operation.

Staff asked the board to pass a motion for staff to look into the value of properties. Staff added that the authority could look into all assets and present that as well.

MOTION QC-18-10

Moved By: Jackie Denyes (City of Belleville)

Seconded By: Heather Lang (Tyendinaga Township)

THAT, Option A of the Operating Budget be approved and THAT, the total levy of \$1,434,517 be distributed to all member municipalities.

CARRIED

MOTION QC-18-11

Moved By: Allan DeWitt (City of Quinte West)

Seconded By: Paul Carr (City of Belleville)

THAT, Quinte Conservation find all land assets that could be sold and provide a full comprehensive staff report back to the board and Cc to Todd Smith and Lou Rinaldi

CARRIED

25. McKay Pay Meters

Staff gave a verbal report on how the pay meters would work including cost and directions for users. Staff mentioned that other conservation authorities are using this system and described what the benefits to Quinte Conservation would be, especially regarding the maintenance cost of hiking trails.

A Board Member inquired as to whether or not the pay meters are used based on the honour system.

Staff confirmed that the pay meters are based on the honour system.

A Board Member acknowledged that boat launches are readily used and whether or not an addition can be added to accommodate parking spaces at boat launches.

Staff confirmed that boat launches have already been considered and that they will be implemented at those conservation areas containing boat launches.

A Board Member asked how many spots will be used for this program.

Staff commented that it is dependent on the conservation area and that a sign will be placed at each eligible spot and that this program is a way to increase revenue made to the authority to help support conservation area costs.

MOTION QC-18-12

Moved By: Sandy Fraser (Marmora and Lake Municipality)

Seconded By: Mitch Panciuk (City of Belleville)

THAT, the installation of McKay Meters be approved

CARRIED

26. Other Business

There was no other business.

27. Date and Time of Next Meeting

The date and the time of the next meeting is March 15, 2018, or earlier at the call of the chair.

28. Adjournment

The meeting was adjourned at 5:10pm

MOTION QC-18-13

Moved By: Ray Hobson (County Prince Edward)

Seconded By: Dale Grant (Stirling-Rawdon Township)

THAT, the meeting be adjourned.

CARRIED

Janice Maynard, Chair